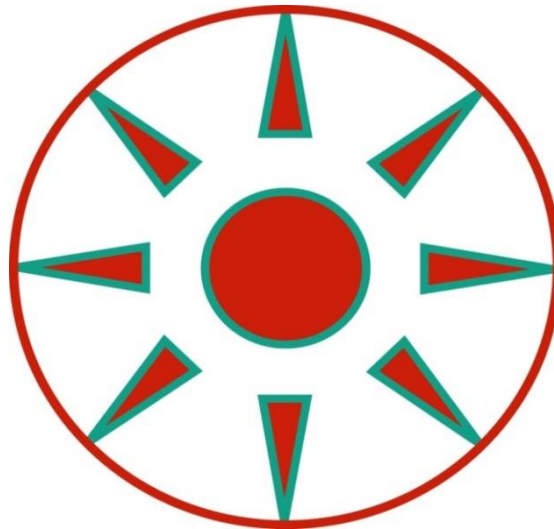
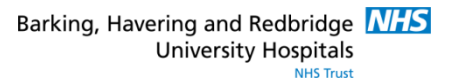


REDBRIDGE SAFEGUARDING ADULTS BOARD

Terms of Reference



Redbridge Disability Consortium



June 2017



Terms of Reference

Role of the Board

The Redbridge Safeguarding Adults Board (RSAB) is a multi-agency partnership, with responsibility to develop the work of all partners in safeguarding adults at risk of abuse in the London Borough of Redbridge who may be vulnerable to abuse or exploitation, as defined in the Care Act 2014.

The RSAB is be responsible for developing a framework to promote, maintain, review and audit the standards of this work and oversees the effectiveness of the arrangements made by individual agencies and the wider partnership to safeguard adults living in Redbridge. Adult Social Services is the lead agency in the partnership. The RSAB is accountable to the Health and Well Being Board; partner members will report on their work in safeguarding adults to RSAB, their respective boards or executive committees.

Aims and Objectives (Purpose)

- Develop a strategic plan on an annual basis in consultation with the local community and local Healthwatch
- Agree strategic aims and strategies to reduce risk and prevent harm occurring to adults at risk, as well as responding effectively and in a timely fashion.
- Produce an annual report of adult safeguarding activities and publish on the council website.
- Coordinate and monitor the effectiveness of partner organisations working together to implement their responsibilities in relation to safeguarding adults at risk.
- Ensure that each organisation has systems in place for carrying out enquiries of safeguarding adults concerns and allegations of breaches of safeguarding practices concerning persons working in services and to monitor compliance with procedures.
- Develop and implement a training strategy for the local workforce
- Develop effective interagency policies and procedures for safeguarding and promoting the welfare of adults at risk in Redbridge.
- Raise awareness of abuse including neglect and understanding of safeguarding adults' arrangements in the borough.
- Ensure that local services commissioned are safe and appropriate to meet the needs of adults at risk.
- Develop and maintain an effective and evolving network of stakeholders including adults at risk, their carers' and or advocates and providers of services.
- Commitment to undertake, learn from and take action from all Safeguarding Adults' Reviews (formerly known as Serious Case Reviews) when an adult at

risk dies as a result of abuse or suffers significant harm resulting in serious injury/ies.

- Develop as a Board to learn and share lessons from local and national developments.

Membership of the Board

The Board has representation made up of senior managers from the key statutory partner agencies to fully participate in the development of effective multi agency policies and procedures. Members of RSAB will be of sufficient seniority to represent their organisation and contribute to multi-agency proposals. Each member will be required to sign a membership agreement with the consent of his/her organisation.

Any changes to the nominated members or named substitutes to the Board must be made in writing to the Chair

Chairperson

The Board will be chaired by the Independent Chair.

Board Members

Organisation	Name	Role
	John Goldup	Independent Chair
London Borough of Redbridge	Caroline Maclean	Director of Adult Social Services
	Leila Hussain	Principal Social Worker
	Samira Natafqi-Roberts	Head of Service Safeguarding Adults & Protection
	Stephen Snell	LBR Learning and Development Coordinator
London Borough Of Redbridge Children & Families Service	Catherine Dockrell	Service Manager, EI, LBR
	Lesley Perry	LSCB & SAB Board Manager
Redbridge Housing	Stewart Grant	Area Housing Manager
Redbridge Clinical Commissioning Group	Louise Mitchell	Chief Operating Officer
	Sue Eliot	BHR CCG, Deputy Director Nursing/Safeguarding
	Mark Gilbey Cross	Safeguarding Adults Manager
Metropolitan Police Service	Ronan McManus	DCI, East Area BCU
Redbridge Community Safety Partnership	Mark Benbow	Community Safety Transformation & Enforcement Lead
NELFT	Bob Edwards	Integrated Care Director
Barking Havering	Kathryn Halford	Chief Nurse Lead for Safeguarding

Redbridge NHS University Trust		Adults
London Fire Brigade	Frazer Ferguson	Borough Commander, LFB
Age UK Redbridge	James Monger	Senior Manager
Redbridge Carer Support Service	Glynis Donovan	Executive Director
Redbridge Council For Voluntary Service	Ross Diamond	Chief Officer
Redbridge Concern for Mental Health	Margaret Summers	General Manager
Care Quality Commissioning	Natalie Gourgaud	Regional Director

Links

There will be links to and from groups and partnerships that may not be represented on the RSAC, but are key stakeholders in the safeguarding adults' agenda.

The Board will ensure that the views of adults at risk are represented through:

- Making Safeguarding Personal Feedback
- Safeguarding Awareness events
- Redbridge Safeguarding Adults Board sub groups; specifically the Under 65 and over 65 sub-groups
- Adults at risk, their carers' and or advocates may be invited to meetings or to become members of working groups where this will assist the Board with its' work.

Activities of RSAB

RSAB will review and agree the work plans of its members, specifically the work of the Safeguarding Adults & DoLS Team Manager (Designated Safeguarding Adults Manager), and the implementation of the Strategic Plan.

The work will include:

- Multi agency working and co-operation.
- Training across the authority.
- Publicity and awareness raising in the community.
- Developing and promoting good practice.
- Monitoring and auditing referrals and outcomes of Safeguarding Adults work.
- Developing and improving systems to prevent and respond to abuse and exploitation of adults who are vulnerable.
- Promoting service developments to better protect and support adults who are vulnerable or have been victims of abuse.
- **Frequency of Meetings**
- RSAB will meet on a quarterly basis. There will be sub-groups to develop some of the Board's proposals and activity. These will report back to

RSAB. Extra meetings can be agreed by RSAB; extraordinary meetings can be called by the Chair.

- A quorum for decision making will comprise: 6 members of the committee, with at least one representative from the voluntary sector, health, and the local authority.

Confidentiality

- Members of the Board will be individually responsible for respecting the confidentiality of sensitive information shared that may identify persons or organisations. It will be the responsibility of the chair to clarify subject matter that this will pertain to.

Governance, Reporting and Accountability

- The Board will be accountable to the Redbridge Health & Wellbeing Board and will produce an Annual Report for consideration by these Committees. Partner members will report on their work in safeguarding adults to their respective boards or executive committees.
- The Chairperson on behalf of the Board will be responsible for reporting the London Borough of Redbridge Chief Executive
- Board members are accountable to their own organisations, and to the Board within the remit of the stated roles.

Quality Assurance Purpose

- To evaluate the activities of Safeguarding Adults work across partner agencies and external provider services and assess the impact on the health and wellbeing of adults at risk in the borough.
- An audit of safeguarding adults' arrangement of each member organisation will be carried out on an annual basis.

Complaints

- It is an expectation that complaints in relation to Safeguarding Adults procedures will be managed through the Council's complaints procedures.
- If there are conflicts of interest in the use of this procedure, RSAB will consider and agree how this complaint should be handled and responses made.
- The Board should be informed of any concerns and complaints made in relation to the implementation of Safeguarding Adults at Risk procedures.

- Concerns and complaints in relation to the outcomes of the procedure should be managed through the relevant organ
- The Board should be informed of any concerns relation to the outcome of procedures.

London Borough of
Redbridge



Appendix 1

Redbridge Safeguarding Adults Board Members Agreement

Name of Individual.....

Organisation.....

Role.....

As a member of the Board I agree to:-

- 1) Carry out a strategic role in relation to safeguarding and promoting the independence, well-being and safety of adults.
- 2) I have the authority to speak on behalf of my organisation to represent its views and various duties.
- 3) I am able to refer back to my organisation to account on all matters relating to safeguarding vulnerable adults and to recommend ways to implement necessary changes within my organisation.
- 4) I am able to request my organisation to deploy resources to support safeguarding adults work
- 5) Develop knowledge and understanding of what is an emerging field of work in order to keep up-to-date. Share this within the Board and my own organisation

As a member of the Board I will contribute to its effective functioning by:-

- 1) Prioritising attendance at Board meetings.
- 2) Where I am a member of other Safeguarding Adults related committees I will represent the interests of adults' who have suffered or may suffer harm and neglect and safeguarding.
- 3) Contributing to the work of operational activities by identifying and mandating appropriate delegates from my own organisation and ensuring they keep me informed as appropriate.
- 4) Ensure that my organisation is appropriately represented on any Working Groups.
- 5) Contribute to The Redbridge Safeguarding Adults Board Annual Report.

In return I can expect:-

1. To be kept informed of relevant national developments.
2. Current policies and procedures.

- 3. To influence a positive interagency process.
- 4. Advice and guidance from peers.
- 5. Consultation and appropriate support on difficult issues or cases.

Members of The Redbridge Safeguarding Adults Board who sign this agreement are committing themselves and their organisation to contribute to the effective working of all services which they provide or commission and impact on the wellbeing and safety of adults at risk

Signed: _____

Organisation: _____

Date: