



# Redbridge Safeguarding Adults Board (RSAB) Policy and Practice Subgroup Terms of Reference (ToR)

## Focus

This Subgroup works to develop and review multi-agency strategic policies, procedures, and guidelines in light of new research, legislation, statutory guidance, practice developments and learning from case reviews. The Subgroup reviews practice in safeguarding adults work to help reduce the instances of adult abuse and supports agencies to work together.

Through its partnership activities and position in the RSAB structure, the Subgroup is well placed to help identify emerging themes, any systematic service failures and/or any other opportunities to improve the quality of service in relation to safeguarding offered to all adults at risk and those that support them.

## Aims

- To develop, review, and quality assure multi-agency policies and procedures which seek to discharge the statutory responsibilities of the Board.
- To provide a multi-agency forum to learn from complex and challenging cases, including improving multi-agency policies and procedures
- To develop through discussion agreement concerning good practice and how this can be achieved and implemented, using examples of case studies.
- To identify blocks to the safeguarding and enquiry process and how these can be addressed.
- To share best practice across the partnership.
- Through multi-agency case discussion promote the following:
  - The development of good practice in the devising safeguarding plans
  - Robust inter-agency working in safeguarding adults.
  - Person centred practice – Making Safeguarding Personal (MSP)
  - Consistency and clarity in practice, roles and responsibilities between agencies and teams.
  - Embedding the Mental Capacity Code of Practice in everyday practice.
  - The best interests of individuals who have been determined to lack capacity and to apply the rule of law when making Best Interests Decisions and or applying the Deprivation of Liberty Safeguards (DoLS)

## Membership

Representatives from the following agencies/services/teams:

- East Area (EA) Basic Command Unit (BCU) Metropolitan Police Service (MPS)
- NHS NEL ICB
- BHRUT
- Barts Health NHS Trust (BHNT)
- NELFT
- LBR Commissioning & Contracts Service
- LBR Integrated Health & Adult Social Care Services
- Community and Voluntary services

## **Meetings**

The Subgroup will meet quarterly. It will be chaired by the LBR Strategic Lead for Adult Safeguarding and the secretariat will be provided from within the LBR Safeguarding Adult Hub. The meetings will be in two parts. The first will be dedicated to supporting multi-agency professional practice. The second half will be spent addressing any strategic policy, reviewing and developing these as required.

## **Member Roles**

- To be committed to attending on a regular basis
- To contribute to multiagency policies on behalf of their agency, utilising wider networks when necessary
- To assist in staff development in relation to new and changing policies
- In conjunction with the Safeguarding Adults Hub, to act as a resource person for staff concerning safeguarding adults at risk in the teams/departments.
- A clear commitment to promoting good practice in safeguarding adults, having regard to the Mental Capacity Act 2005 and the Deprivation of Liberty Safeguards.
- To raise issues from practice at their place of work that are relevant to the terms of reference of the group.
- To disseminate to colleagues such that the issues and challenges can be shared and disseminated as part of a process of raising awareness and learning.
- To contribute to progressing action agreed in the meetings.

## **Work Plan and Reporting**

- Production of resources and briefings in relation to practice topics, including delivering on any relevant actions emerging from Safeguarding Adult Reviews (SARs) and the RSAB Learning and Improvement Subgroup.
- Actions taken or proposed to be reported to the RSAB on a quarterly basis.
- Annual report to be produced for RSAB on activity and impact on practice which will also provide content for the RSAB Annual Report.

## **Information Sharing**

- Attendees are expected to disseminate information to their team/agency for the purpose of developing skills in safeguarding adults.
- Attendees must adhere at all times to the information sharing regulations as set out in the Data Protection Act.

## **September 2024**